

PRASAR BHARATI

(INDIA'S PUBLIC SERVICE BROADCASTER)

DOORDARSHAN KENDRA,
ALTINHO, PANAJI (GOA) - 403 001.



NO. : TDS/2018-19/DK-PAN 631

DATE : 02.07.2018

04

TENDERS FOR FILING OF TDS RETURNS

SUB. : Filing of Quarterly TDS Returns of 24Q & 26Q in r/o Doordarshan
Kendra, Panaji, Goa to the Income Tax Department.

Sir,

1. Sealed Quotations are invited from Registered offices situated within the State of Goa for filing of the TDS Returns of 24Q & 26Q with the Income Tax Department, for a period of one year on the following terms and conditions :
2. Scope of Contract :
 - 2.1 The tender is for awarding the contract to registered offices for filing of TDS quarterly returns for 24Q & 26Q for Doordarshan Kendra, Panaji, Goa.
3. Contract specification:
 - 3.1 The firm / company is required to specify the fees for filing of Deductee records
 - 3.2 The fees for filing of Correction Report
 - 3.3 The fees for Justification Report
 - 3.4 The fees for downloading FORM 16 & 16A
4. Qualifying requirement:
 - 4.1 The firm / company is required to specify to file the returns within the time limit.
 - 4.2 Corrections due to error from the firm/company to be rectified by the firm/company. This Kendra will not be responsible.
 - 4.3 Late filing fee due to error from firm/company will be the responsibility of the firm/company. This Kendra will not be responsible.

5. Period of Contract :

- 5.1 The Contract is to be awarded for a period of one year from the issue of the contract award and the rates at which the contract is awarded will be valid throughout the contract and no claims whatsoever on account of increase in the rates shall be entertained. However, if there is any downward revision of the rates due to revision of Government Levies, etc, or any reason, the same shall be passed on to DDK, Panaji through appropriate reduction of the contracted rates.
- 5.2 The contract could be considered for extension based on satisfactory service performed by the firm and by mutual agreement for such further period as may be agreed upon, but not exceeding one year at a time.
- 5.3 The disputes, if any, arising out of this contract will be subjected to the jurisdictions of the courts of Goa only.
- 5.4 The DDK, Panaji reserves the right to reject all or any of the offers or accept more than one offer.
- 5.5 The Competent Authority reserves the right to reject any tender/ quotation at any time without assigning any reason whatsoever.
- 5.6 The quotation shall be valid for 30 days from the date of opening.

6. Bid document :

- 6.1 Sealed tenders in an envelop duly scribing "Tender for TDS filling for DDK, Panaji" and addressed to The Deputy Director(Engg.), Doordarshan Kendra, Altinho, Panaji, Goa – 403 001 should reach on or before 12.00 hrs on 09.07.2018. Request for extension of submission date for tenders will not be considered.
- 6.2 Tender will be opened in the chamber of Sr. Administrative Officer, Doordarshan Kendra, Panaji on 09.07.2018 at 3.00 pm in the presence of authorised representative of bidding firms.
- 6.3 The tender should be duly signed by authorised signatory and should bear the stamp of the form / company on each page.

Yours faithfully,



(B.K. Panwar)
Sr. Administrative Officer
For Dy. Director(E)

Copy to : Shri M.G. Tamse, A.E. for Website upload.